MASSACHUSETTS GENERAL HOSPITAL

EDUCATION

Executive Committee on Teaching & Education (ECOTE)

Dear MGH Education Colleagues:

The MGH Executive Committee on Teaching and Education (ECOTE) understands that there are many questions about education-related activities on campus as social distancing and COVID-19 response intensify, and therefore offers the following guidance. This guidance is particularly directed towards educational activities for hospital staff but is also meant to supplement communications you may already have received from your specific unit or relevant educational team.

Topics will be added/updated and posted on the hospital's Coronvirus intranet for future reference. Please also refer to specific guidance from your local unit. You can also forward questions or comments to massgeneralecote@partners.org.

1) Local Convening Guidelines for Educational Gathering (internal or external):

- In-person Learning: Please avoid in-person "non-essential" educational gatherings among health professionals (even if under an "official" convening limit).

- Essential Training: In-person education/training "essential" to support patient care operations and safety should continue but should be designed to minimize number of participants and otherwise support social distancing. (See guidance/resource memo for hospital rounding teams.)

2) Virtual Classes and Conferences (including web-security guidance):

- Resources for Virtual Learning: Please default to the use of Zoom or other digital/desktop video-conferencing platform for non-essential educational gatherings of any size (see Zoom tip-sheet for info on how to obtain a Zoom account).

- Case/Quality Conferences: Only Zoom accounts *specifically established through Partners* are approved for internal educational case/quality conferences (like M&M). Any included case material should be anonymized in the same way that "Case Records of the MGH" (NEJM) or other community teaching references are routinely de-identified for the scientific record (including removal of specific dates/circumstance). Important: for virtual case/quality conferences, we are advising NO recording (of any kind) for now until we explore a uniform/secure storage approach. Please see Zoom tip-sheet for more information on maximizing security for virtual case/quality conferences.

- General Teaching Sessions: If using Zoom for topic lectures or conferences that do not focus on specific patient cases, please DO save a recording of the session. We will be setting up a central repository of such recordings so that they can be accessed for those who missed the conference and to provide the potential for distance learning options moving forward.

- Continuing Education Credit: For any activities that currently earn Continuing Education Credit through Partners Continuing Professional Development (CPD):

    - Credits will be available for livestream sessions. If you want to provide credit for recorded/archived sessions (or otherwise have questions related to PHS CPD), please email partnerscpd@partners.org. To meet ACCME accreditation requirements, you must inform participants virtually of the information you would have presented in person - a template for a "required slide," including disclosure and accreditation/credit info, can be requested from the PHS CPD office. For in-hospital series (grand rounds, M&Ms, case conferences, journal clubs) using EthosCE, you should continue to document attendance by providing attendees with each session's SMS code.

Questions? Contact massgeneralecote@partners.org